

CLLOUDCROFT ART WORKSHOP REGISTRATION

THIS FORM IS NECESSARY FOR REGISTRATION if you do not register electronically. You can copy, fill out and paste to an email to CAW@cloudcroftart.com or print and mail to Cloudcroft Art Workshops, PO Box 1202. Cloudcroft, NM 88317. This informs our registration secretary of your personal information and officially signs a contract with our organization for participation in our Workshops.

Thank you so much for your attendance in our workshops.

First Name _____ Last Name _____ Address _____
City _____ State _____ Zipcode _____

Phone(s) _____ Email _____ @ _____

Registration and Cancellation **PLEASE READ CAREFULLY AS THE POLICIES HAVE CHANGED**

To reserve your place in a workshop, complete your registration. This information will be received by Cloudcroft Art Workshops. The \$150.00 registration fee includes the once-per-season, non-refundable \$50.00 registration fee and \$100.00 deposit for each workshop. When your CAW registration, registration fee and workshop deposit have been received, you will be sent an email confirmation which will also contain more information about the workshop. If you do not have access to email, your confirmation can be mailed.

10% DISCOUNT: Complete payments received 60 days before the class start date will receive a 10% discount on the cost of the workshop excluding the \$50 registration fee.

Student Cancellations If a student cancels a workshop:

1. To receive a full refund of workshop fees paid to CAW, except for the nonrefundable \$50.00 registration fee, notification must be received 60 days or more before the beginning of the registered workshop.
2. When notification of cancellation is received less than 60 days before the start of a workshop all workshop costs paid to CAW will not be refunded, credited or transferred. In the event of a medical emergency or death in the immediate family 50% of the class fee will be refunded.
3. For all workshops cancelled by the student the \$50.00 Registration Fee will not be refunded.
4. CAW will be considered "Notified" on the date when the notification is received.

CAW Cancellations

If CAW cancels a workshop: Students registered for that workshop at the time of cancellation will receive a full refund of costs paid for that specific workshop. The \$50.00 Registration Fee will be refunded if a student is not registered for any other workshop. CAW is not responsible for any non-refundable travel arrangements, deposits or out-of-pocket expenses incurred by our students. Students are urged to purchase refundable airline tickets in case of workshop cancellation or other unforeseen conditions.

Student Transfers to another class:

Transfers may be made up to 60 days before the beginning of the initially registered workshop. Transfers requested less than 60 days before the beginning of the initially registered workshop will be treated the same as a Student Cancellation less than 60 days before the start of the workshop. All Workshop costs, whether fully or partially paid at the time of the transfer, will be forfeited and the student will be required to pay the full amount of Workshop costs for the requested alternate workshop.

Date: _____ Signed: _____ BEFORE ENROLLING if you have questions about these policies, email us at caw@cloudcroftart.com.

Complete Your Selection of Classes

Enroll me	Date	Instructor	Media	Fee
	June 8-11	Powell	Sketch book	395
	June 15 -19	Flattmann	Pastel	550
	June 22-25	St Hilaire	Mixed media	550
	June 22-25	Cummings	Palette Knife	525
	July 6-9	McCullough	Watercolor/Acryll c	395
	July 13-17	Hosmer	Watercolor	525
	July 20-24	Goldstein Warren	Mixed media	525
	Aug 3-6	Huang	Oil	550
	Aug 10-14	Tankersley	Acrylic	525

Total cost of deposit: \$100 +\$50 registration fee = \$150

If you wish to pay the total at this time:

Total of Class: \$ (fee) _____ + registration fee \$50 = _____

Complete your payment

_____ **Charge my MasterCard or Visa** for the non-refundable registration fee of \$50, plus a workshop fee deposit of \$100 per class as indicated above. ***Providing your credit card number for telephone enrollment confirms your understanding and agreement to the Indemnity Clause and all the Registration and Cancellation Policies.

Card Number _____ Exp. Date _____ Verification Code _____ (3#'s on back)

Name/address on the card: (Same as on Page 1 _____)

_____ Mailing address: _____ State and

Zip: _____ Phone(s) # _____ Email: _____ @ _____

_____ **Enclosed is my check** in the amount of \$_____ for the one-time non-refundable registration fee \$50, plus a workshop fee deposit of at least \$100 per class as indicated above. The balance of the workshop fee is due before the workshop begins. Mail to **Cloudcroft Art Workshops, LLC PO Box 1202 Cloudcroft, NM 88317** along with your payment