

## CLOUDCROFT ART WORKSHOP REGISTRATION

THIS FORM IS NECESSARY FOR REGISTRATION if you do not register electronically. You can copy, fill out and paste to an email to CAW@cloudcroftart.com or print and mail to Cloudcroft Art Workshops, PO Box 1202, Cloudcroft,

NM 88317. This informs our registration secretary of your personal information and officially signs a contract with our organization for participation in our Workshops.

Thank you so much for your attendance in our workshops.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone(s) \_\_\_\_\_ Email \_\_\_\_\_ @ \_\_\_\_\_

### Registration and Cancellation PLEASE READ CAREFULLY AS THE POLICIES HAVE CHANGED

To reserve your place in a workshop, complete your registration. This information will be received by Cloudcroft Art Workshops. The \$150.00 registration fee includes the once-per-season, non-refundable \$50.00 registration fee and \$100.00 deposit for each workshop. When your CAW registration, registration fee and workshop deposit have been received, you will be sent an email confirmation which will also contain more information about the workshop. If you do not have access to email, your confirmation can be mailed.

Student Cancellations If a student cancels a workshop:

1. To receive a full refund of workshop fees paid to CAW, except for the nonrefundable \$50.00 registration fee, notification must be received 60 days or more before the beginning of the registered workshop.
2. When notification of cancellation is received less than 60 days before the start of a workshop all workshop costs paid to CAW will not be refunded, credited or transferred. In the event of a medical emergency or death in the immediate family 50% of the class fee will be refunded.
3. For all workshops cancelled by the student the \$50.00 Registration Fee will not be refunded.
4. CAW will be considered "Notified" on the date when the notification is received.

CAW Cancellations:

If CAW cancels a workshop: Students registered for that workshop at the time of cancellation will receive a full refund of costs paid for that specific workshop. The \$50.00 Registration Fee will be refunded if a student is not registered for any other workshop. CAW is not responsible for any non-refundable travel arrangements, deposits or out-of-pocket expenses incurred by our students. Students are urged to purchase refundable airline tickets in case of workshop cancellation or other unforeseen conditions.

Student Transfers to another class:

Transfers may be made up to 60 days before the beginning of the initially registered workshop. Transfers requested less than 60 days before the beginning of the initially registered workshop will be treated the same as a Student Cancellation less than 60 days before the start of the workshop. All Workshop costs,

whether fully or partially paid at the time of the transfer, will be forfeited and the student will be required to pay the full amount of Workshop costs for the requested alternate workshop.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_ BEFORE ENROLLING if you have questions about

these policies, email us at [caw@cloudcroftart.com](mailto:caw@cloudcroftart.com).

**Complete Your Selection of Classes**

✓	Date	Instructor	Media	Fee
	June 9-13	David Barranti	Drawing	495+50=545
	June 16-20	Anita Louise West	Mixed Media	495+50=545
	June 23-27	Ken Hosmer	Oil and Acrylic	495+50=545
	July 14-17	Betty Carr	Watercolor	495+50=545
	July 22-25	Ming Franz	Splash Ink/watercolor	450+50=500
	July 28-Aug1	Wendy Ahlm Stephanie West	Prints	450+50=500
	Aug 5-8	Linda Caperton Sandy Hopper	Fabrics	\$475+50

**Total cost of deposit:** \$100 +\$50 registration fee = \$150

If you wish to pay the total at this time:

**Total of Class:** \$ (fee) \_\_\_\_\_ + registration fee \$50 = \_\_\_\_\_

**Complete your payment**

**CAW prefers checks but you may also pay by credit card.**

\_\_\_\_\_ **Charge my credit card** for the non-refundable registration fee of \$50, plus a workshop fee deposit of \$100 per class as indicated above. \*\*\*Providing your credit card number for telephone enrollment confirms your understanding and agreement to the Indemnity Clause and all the Registration and Cancellation Policies.

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Verification Code \_\_\_\_\_  
(3#'s on back)

Name/address on the card: (Same as on Page 1) \_\_\_\_\_

Mailing address: \_\_\_\_\_ State Zip: \_\_\_\_\_ Phone(s) # \_\_\_\_\_

Email: \_\_\_\_\_@\_\_\_\_\_

\_\_\_\_\_ **Enclosed is my check** in the amount of \$ \_\_\_\_\_ for the one-time non-refundable registration fee \$50, plus a workshop fee deposit of at least \$100 per class as indicated above. The balance of the workshop fee is due before the workshop begins. Mail to **Cloudcroft Art Workshops, PO Box 1202, Cloudcroft, NM 88317** along with your payment.